Space shortage is a perennial problem to the Fung Ping Shan Library. Bookshelves on 4/F to 6/F, Main Library Old Wing, are basically full but some 35,000 volumes are added to the library collection each year. To address the problem, we will:

1) Work on implementing a regular shelf-reading procedure. This means we will have staff performing rounds of shelf-checking on a regular basis to ensure that books are shelved accordingly and available items located at the right place; and

2) Plan to move low usage books to storage to ease up shelving space and will assess the space situation as a whole to inform the relegation exercise. We will also continue to follow up on reported cases of missing items to ensure that any misplaced items can be found swiftly for users as soon as possible.

We have scheduled another relegation exercise this summer and the Library’s shelving conditions should have been improved when the new semester begins.