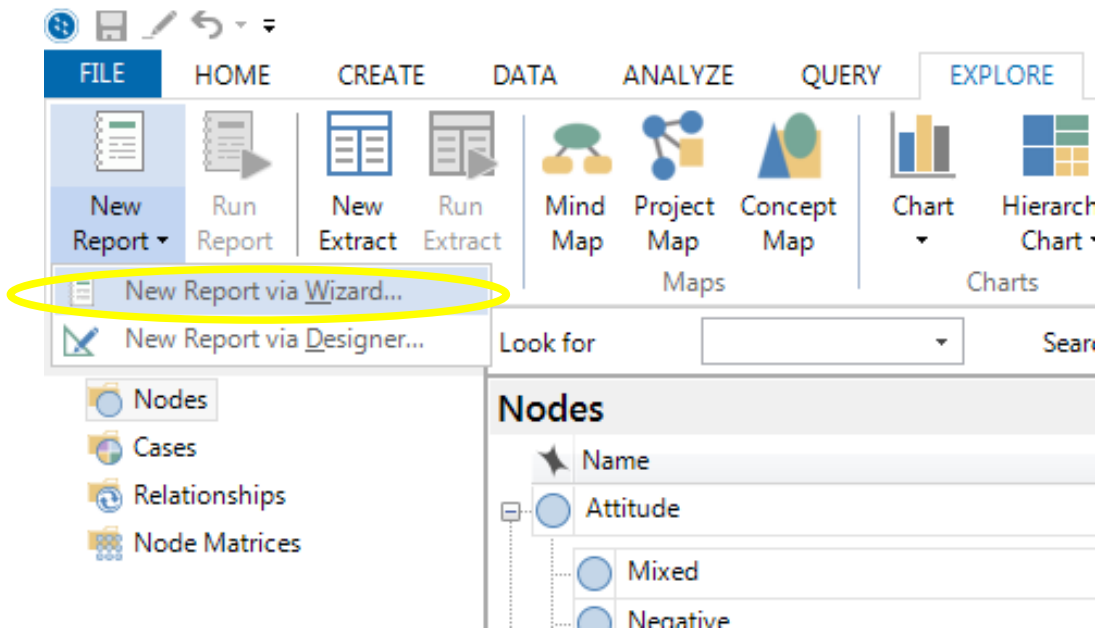


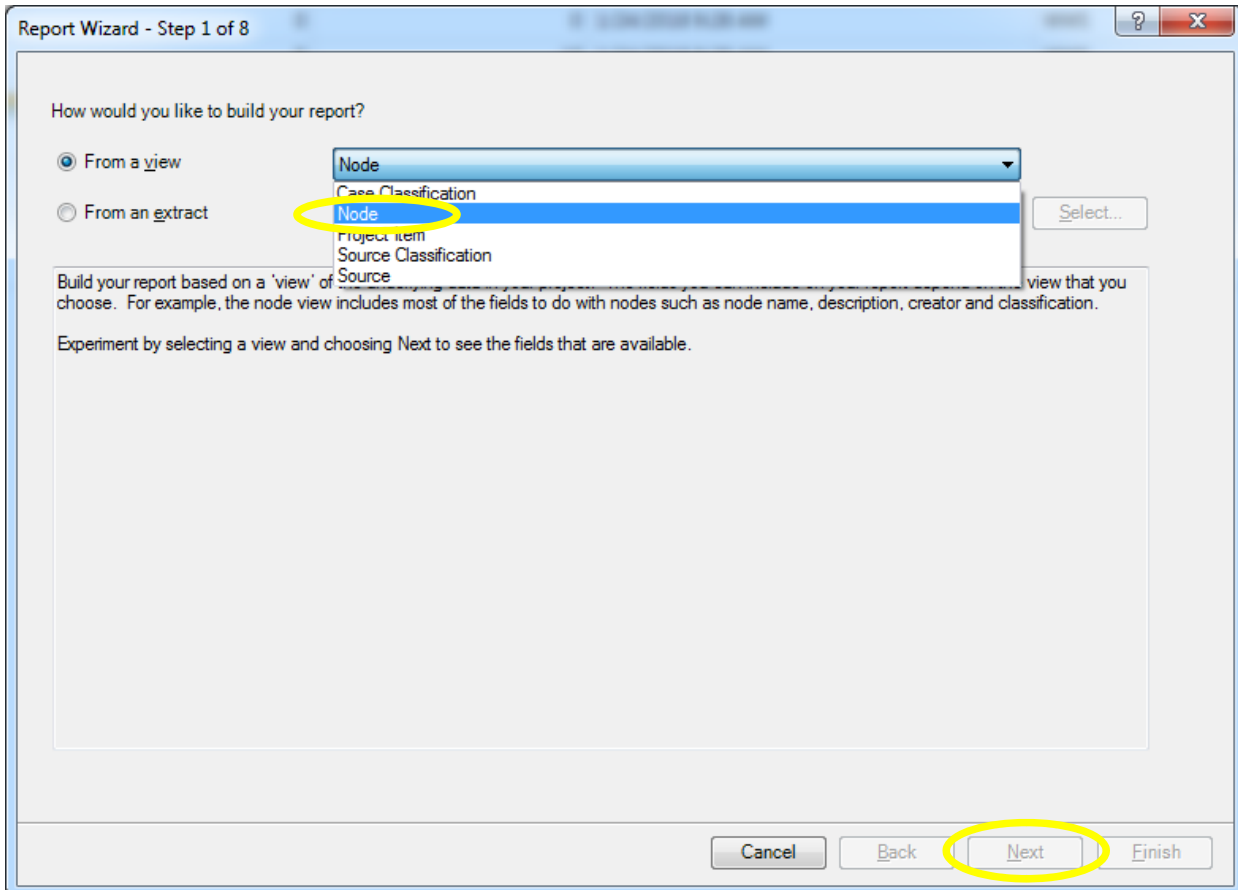
Research Data Management Workshop – Manage Qualitative Research Data Using NVivo 11 for Windows

To create custom report with nodes and coded text:

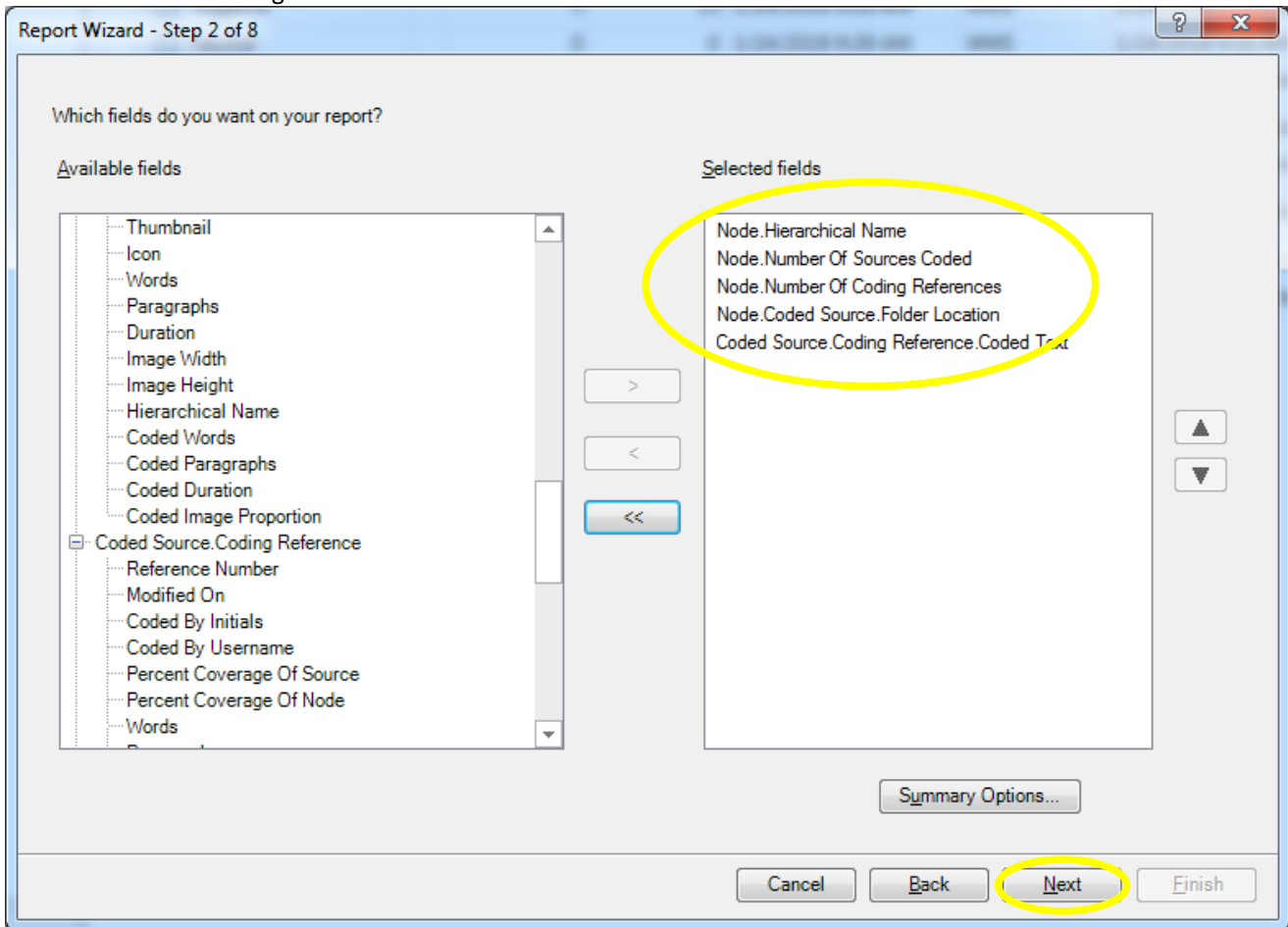
- 1) EXPLORE (top ribbon) > New Report > New Report via Wizard



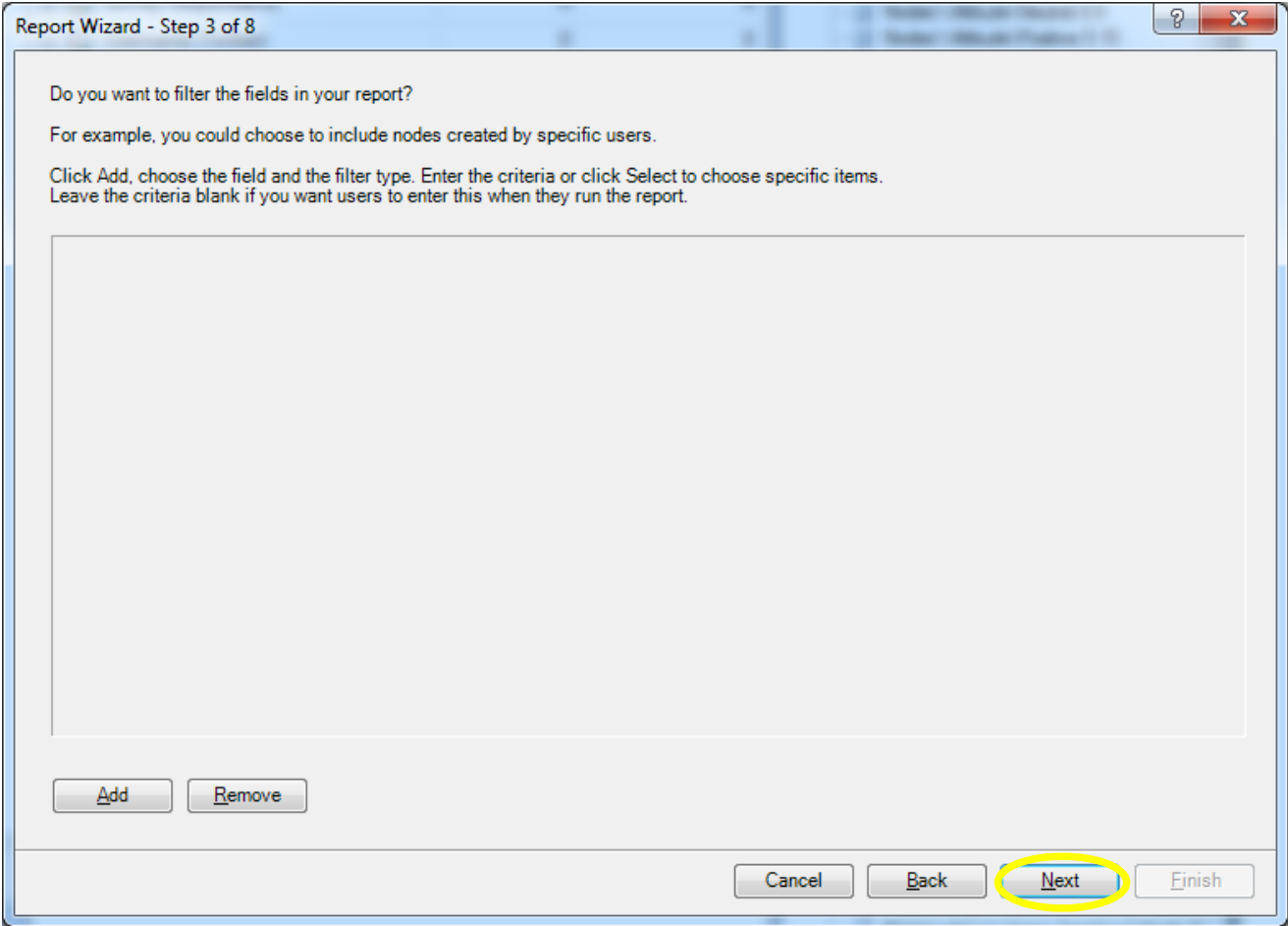
- 2) From a view > Node > Next



- 3) Select:
- Node > Hierarchical Name
- Node > Number Of Sources Coded
- Node > Number Of Coding References
- Node > Coded Sources > Folder Location
- Coded Source.Coding Reference > Coded Text



4) Next



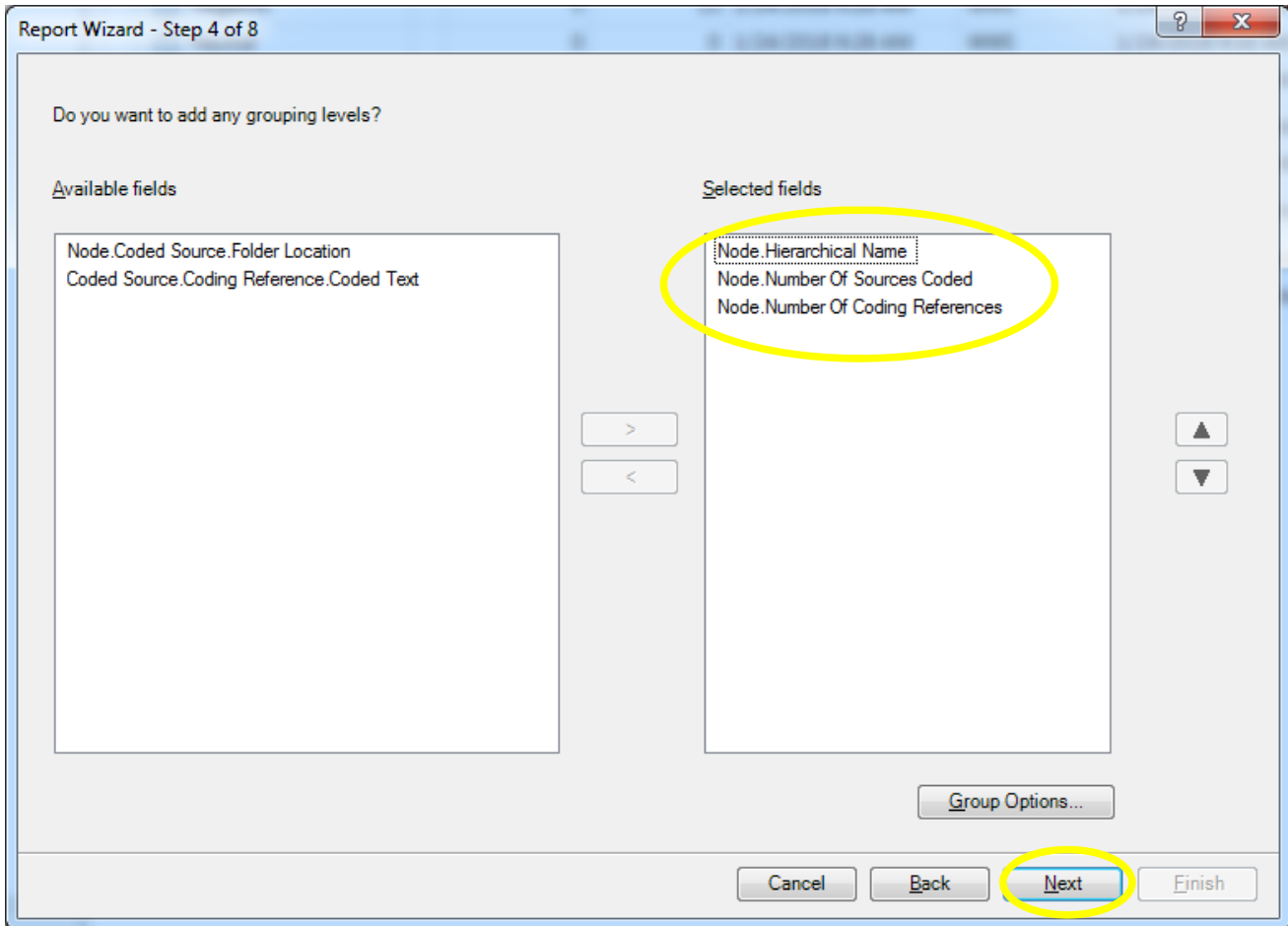
5) Select the following fields for groupings:

Node > Hierarchical Name

Node > Number Of Sources Coded

Node > Number Of Coding References

> Next



6) Select Node.Coded Source.Folder Location for sort order > Next

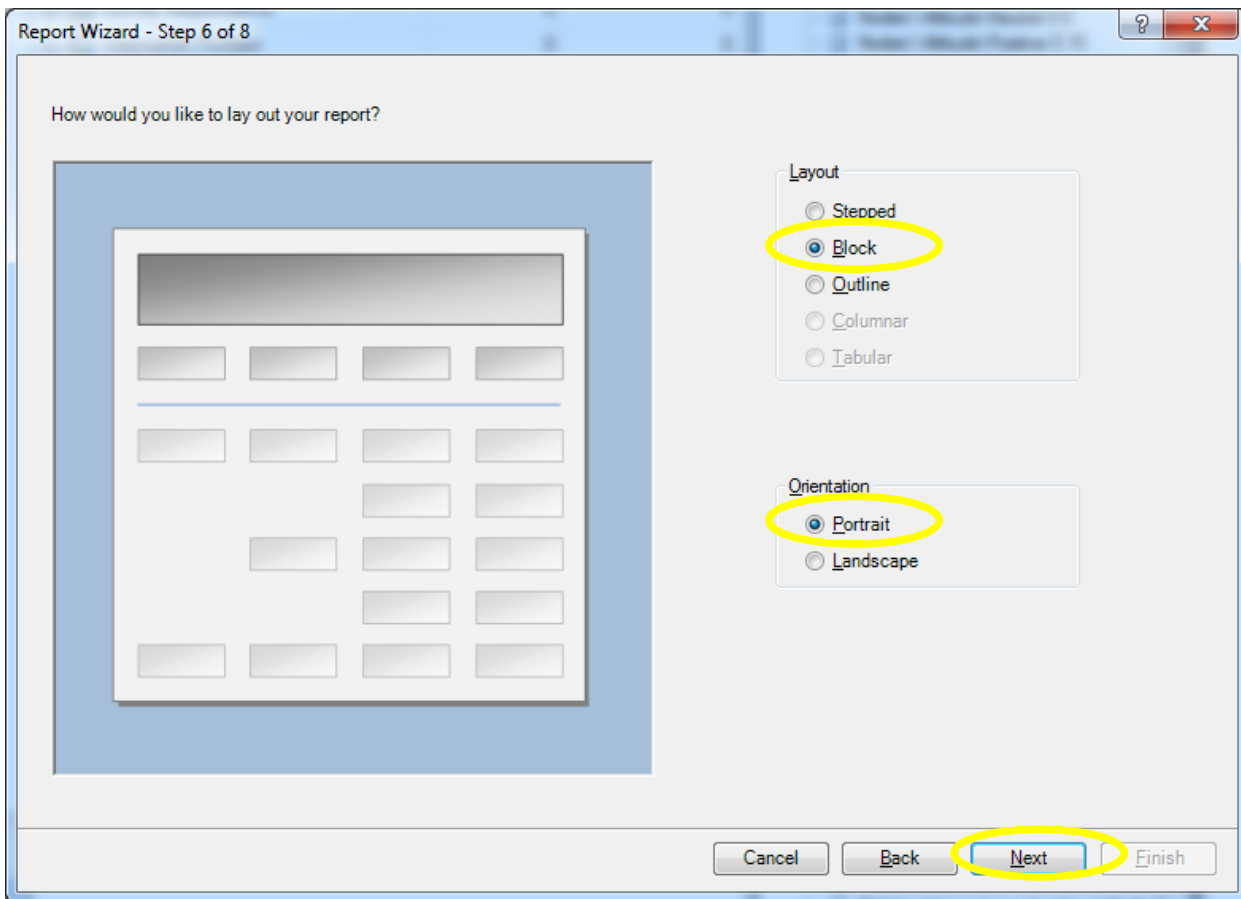
Report Wizard - Step 5 of 8

What sort order do you want for records?

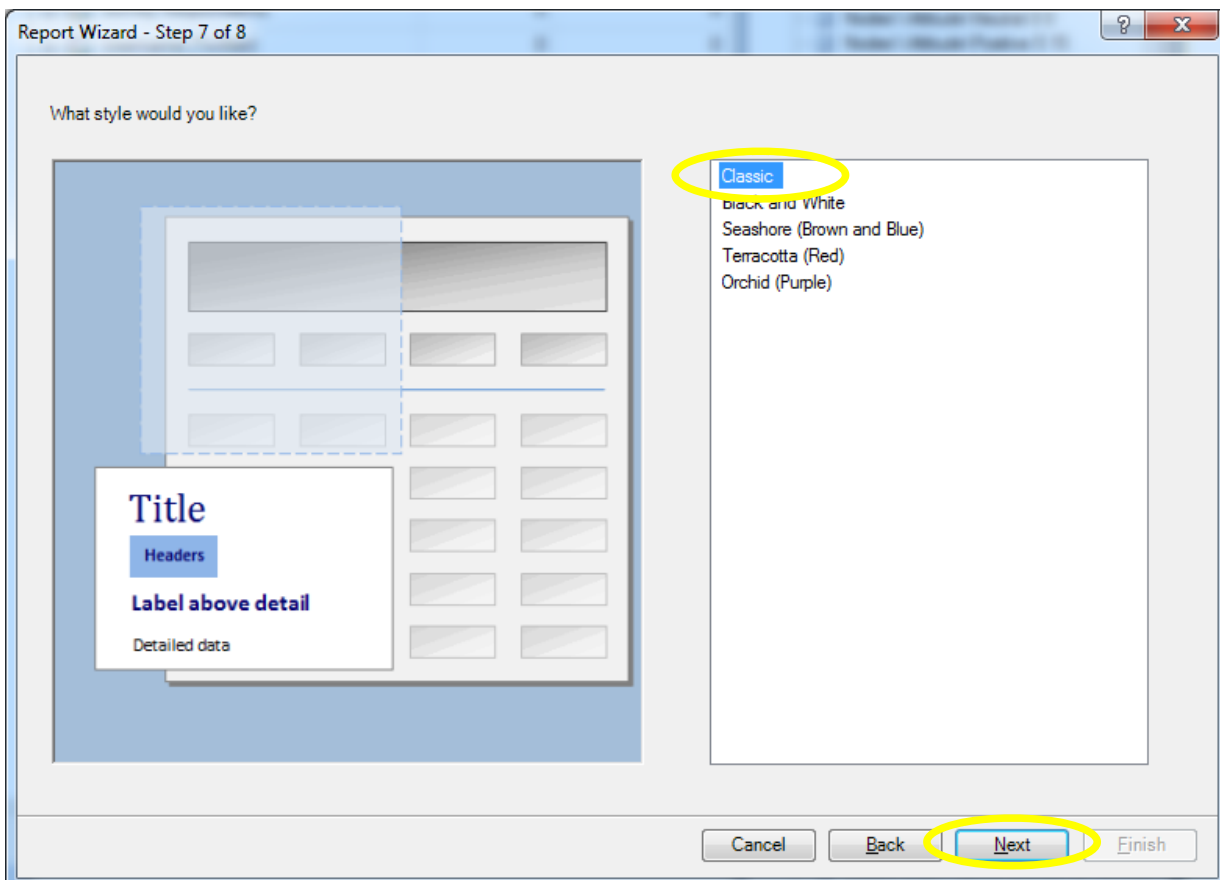
1	Node.Coded Source.Folder Location	Ascending
2		Ascending
3		Ascending
4		Ascending

Buttons: Cancel, Back, Next, Finish

7) Select report layout. E.g. Block + Portrait > Next



8) Select style. E.g. Classic > Next



9) Name the report > Finish

Report Wizard - Step 8 of 8

What name and description do you want for your report?

Name: Coding Report

Description: Coding Report

Location: Reports

Title: Coding Report

Open report in Report Designer

That's all the information the wizard needs to create your report.

Buttons: Cancel, Back, Finish

10) Done > Right click to export the report to .doc or .xls files

The screenshot shows the software interface with a report viewer on the right and a table of report results on the left. The report viewer displays a table with columns: Hierarchical Name, Number Of Sources Coded, Number Of Coding References, Folder Location, and Coded Text. The report viewer also has buttons for 'Export Report Results' and 'Print' circled in yellow.

Hierarchical Name	Number Of Sources Coded	Number Of Coding References	Folder Location	Coded Text
Nodes\Attitude\Mixed	3	5	Internal\Interviews	Change is gonna happen whether we want it or not. There's gonna be some change. Don't think it can kind of be controlled though -- you know, you have regulations and things. And as builders sometimes we don't like those changes and we don't like regulations, but they're put there for a reason.
			Internal\Interviews	And the rules on that change all the time and they get harder and harder and more stringent. In the new rules, most every house you see down here -- I play most -- if there wasn't a septic tank on that lot there never would be one, because I wish what they call "perk" -- it won't work. But that it won't work. It's that in the new rules you gotta have an area for the house, for the well, and then you gotta have 100 percent repair; you gotta have another area to do another system in case this one fails, and there's just not that many lots down here that will accommodate that. And that's not all bad.