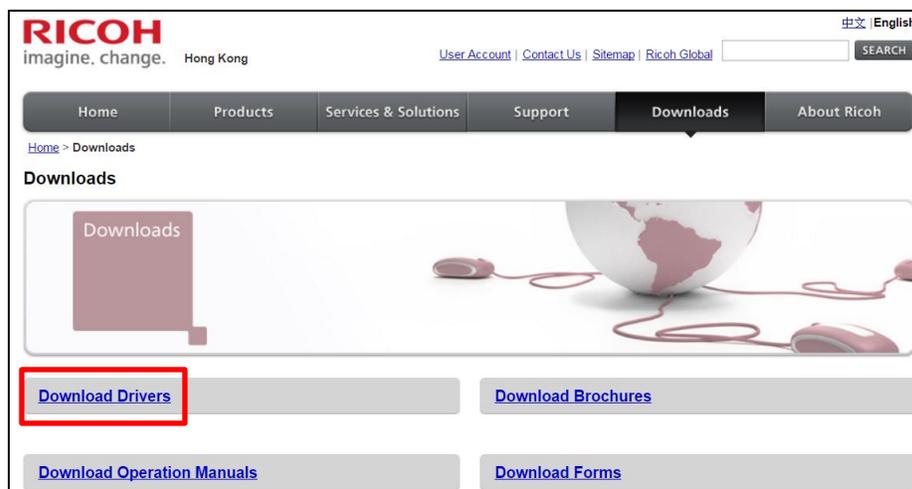


Wireless Printing: Macbook Installation Guide Music Library

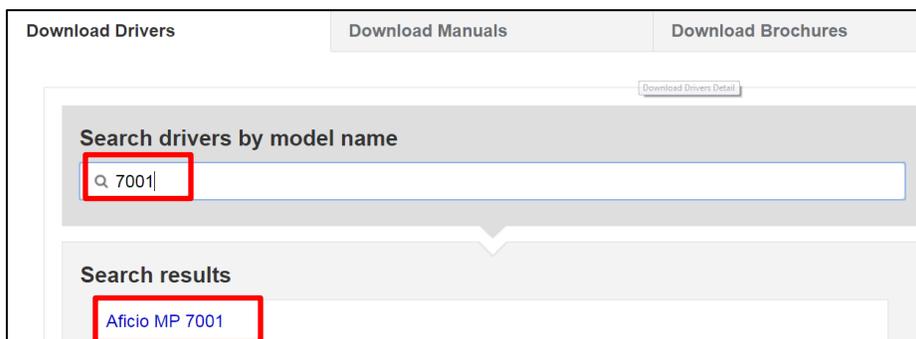
Note: Install the appropriate driver for your selected printer. Once installed, print jobs can be sent to the same model, pending the input of the appropriate address (in Step 14). **Please make sure your Macbook is connected to “Universities WiFi”, “eduroam” or “HKU”. ONLY Copier 2 (Aficio MP 7001) supports wireless printing for Mac in the Msuic Library.**

***It may take about 45 mins to process the installation, depending on the speed and availability of network. If you are in hurry, please use the PC near the Sign in Station for express printing.**

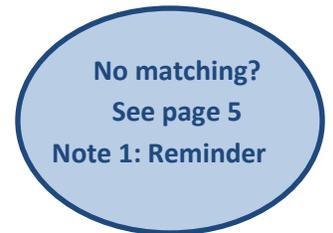
1. Go to www.ricoh.com.hk/en/downloads.aspx
2. Click **Download Drivers**.



3. Enter the printer model **7001** in the search field.
4. Then, select the printer model **Aficio MP 7001** from Search results.



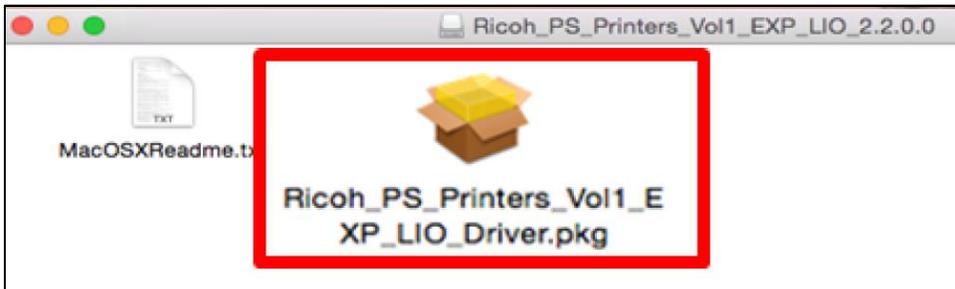
5. Choose the **Mac OS version** of your Macbook.



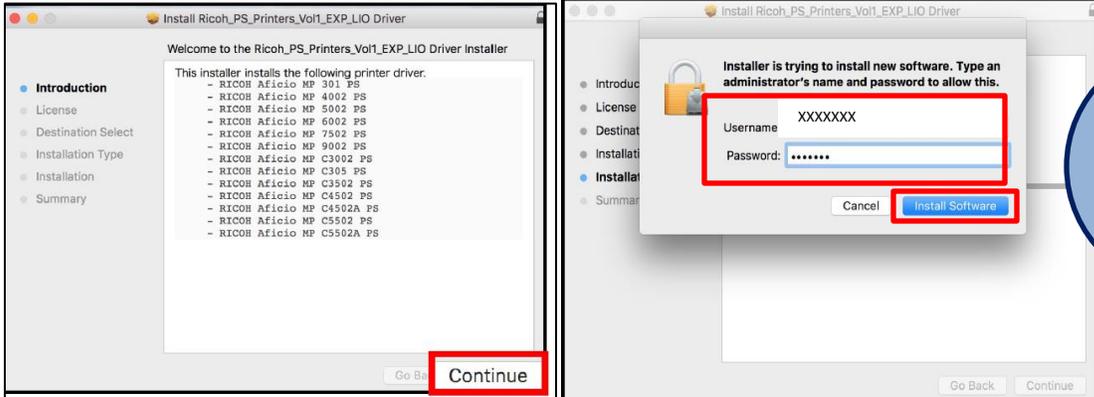
6. Click on the **Download button** against your Mac OS version.



7. Extract the driver (.dmg) files and double click the .pkg file.

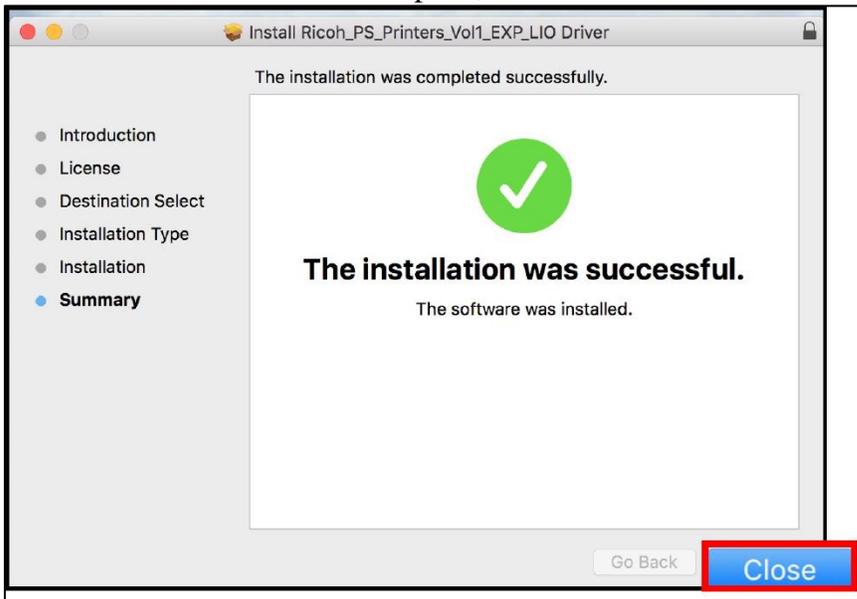


8. Follow the on-screen instructions to install the driver.
9. Input your personal **Apple ID (username)** and **password**.
10. Click Install Software.



My Apple ID?
See page 5
Note 2

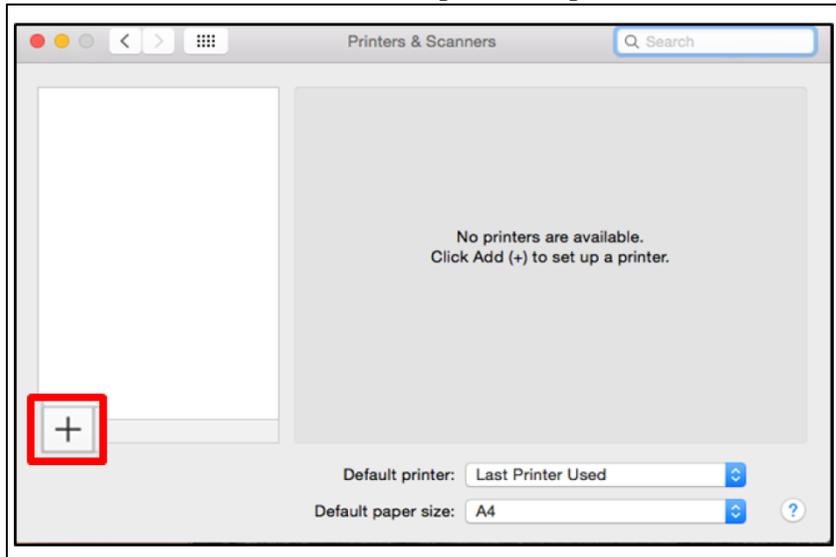
11. When installation is complete, click **Close**.



12. Go to **System Preferences**, and then select **Printers & Scanners**.



13. Click the + **button** to set up a Wi-Fi printer.



14. (a) Select the **IP** menu.

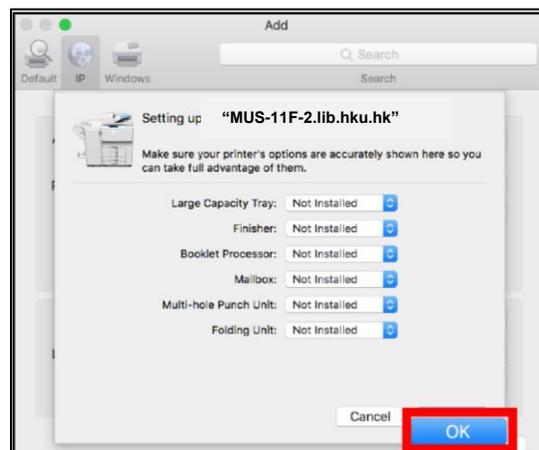
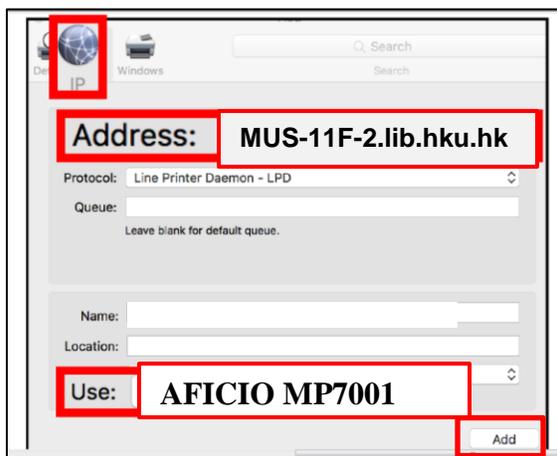
(b) Fill in the **Address** for the corresponding printer. (See table below)

(c) Choose the appropriate printer model against **Use**. (See table below)

Location	Floor	Photocopier no.	Model	Address
Music Library	11/F	2	AFICIO MP7001	MUS-11F-2.lib.hku.hk

(d) Click **Add** to continue.

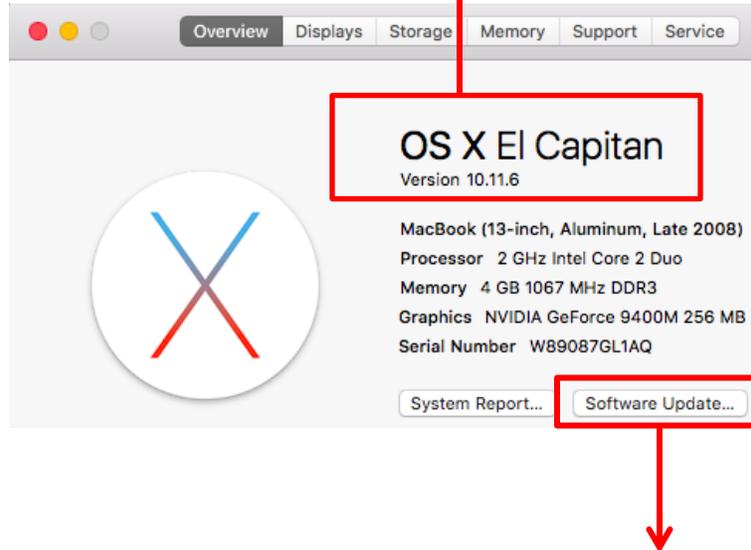
(e) Click **OK**.



Note 1: Check My Mac OS Version

5.1 Click  on menu bar and choose **About this Mac**.

5.2 A pop-up window (see the below image) shows you the current version of your Macbook.



Reminder:

If you cannot find an appropriate Printer Driver to match with the current version of your Macbook, please upgrade your Mac OS first.

Note 2: My Apple ID and Password

Username and password on this case refer to your Apple ID and password. It is **same** as your Macbook Login Account and password.

Please do **NOT** enter your portal UID and PIN.