**Step 2: Create a Section**

1. Make sure you are viewing HOME.

2. Click on Section under the Master.

3. Enter details of your TA:
   - first name
   - last name
   - email address

4. Enter the section name / number and the enrollment password.
The **Class ID** and the **section enrollment password** will be displayed.

**Note:**
This is for students to enroll in this section for submission. Your TA will need to give this to the students for submission.

When you return to **Home**, you will see the section created under your class.

Your **TA** will be notified by **email from Turnitin**.

- **First-time TAs** will receive a temporary password to join your class.

- **TAs who already possess a Turnitin account** will see the class once they log in to Turnitin.
How First-time TAs join your class

1. Go to Turnitin website (http://www.turnitin.com). Login with TA’s email address and the temporary password as indicated in the email.

2. Enter a new password and set up the secret question which will be needed for password reset in the future.

3. Review the user agreement and click on I agree if acceptable.

4. TA to retrieve Class ID and enrollment password for distribution to students. **Note:** DO NOT post the Class ID and password on the Web.

Class ID

Click on Edit icon to get enrollment password