

Periodicals Index Online

1

Go to Periodicals Index Online and retrieve your results

1

Click **Article Search** in Periodicals Index Online

2

Enter a **search statement** e.g. > *Desertification and China*

3

Click on **Search**

4

From the result list, select relevant records and **Add to Marked List**.

5

Once all records are marked, click on **Marked List**

2 Direct export the results to Endnote

1

Tick this box to **select** all records in your marked list for export.

The screenshot shows a window titled "Articles [6 citations]". At the top left, there is a checkbox labeled "Select/Clear all citations" which is checked. Below this, the details of a citation are listed:

- 6. Title: U.N.: Combating Desertification
- Article ID: 8161-1977-020-39-000016
- Journal Section(s): ROUND THE WORLD
- Journal: Peking Review [Go to Journal Record](#)
- Issue: 20:39 (1977:Sept. 23) p.30 [Go to Journal Issue](#)
- Alternative Title: China digest / 1946-1950
- People's China / 1950-1957
- Peking review / 1958-1978
- Beijing review.
- Journal Subjects: Area Studies - Asia / Political Science

At the bottom left, there is a "WebBridge HKU Libraries" logo and a checkbox labeled "Select this citation" which is checked. At the bottom right, there is a link "Durable URL for this item". On the right side, there is a panel titled "Selected Citations Options" with the following options:

- Email Selected Citations
- Print Selected Citations
- Download Selected Citations (highlighted with a red box)
- Remove Selected Citations from Marked List
- Save Selected Citations to My Archive

2

In Selected Citation Options, click on **Download Selected Citations**.

The screenshot shows a dropdown menu titled "Select a download option." with the following options:

- Export directly to RefWorks
- Export directly to ProCite, EndNote or Reference Manager
- Download in a format compatible with ProCite, EndNote, Reference Manager and RefWorks (highlighted with a red box)
- Download in plain text format

3

Select **Download in a format compatible with ProCite, EndNote, Reference Manager and Refworks**

The screenshot shows a "File Download" dialog box with the following information:

- Do you want to open or save this file?
- Name: citation.txt
- Type: Text Document, 1.35KB
- From: pio.chadwyck.com

At the bottom, there are three buttons: "Open", "Save" (highlighted with a red box), and "Cancel".

4

Click on **Save**

5

Note on the location and name of the saved file

The screenshot shows a "Save As" dialog box with the following information:

- File name: citation.txt (highlighted with a red box)
- Save as type: Text Document

At the bottom right, there is a "Save" button (highlighted with a red box).

6

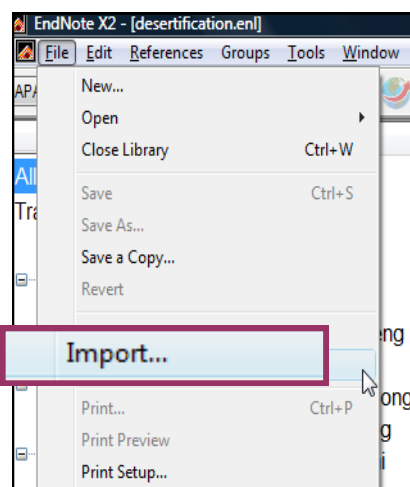
Click on **Save**

3

Import to Endnote

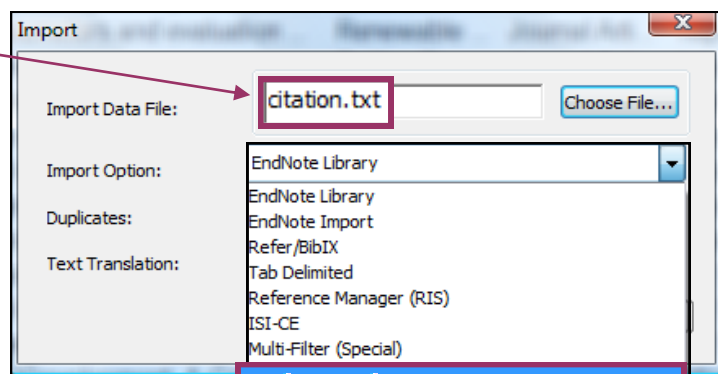
1

Open your Endnote library, e.g. *desertification.enl*. From the file menu choose Import: **File > Import**



2

Choose the **txt** file that you have saved just now.



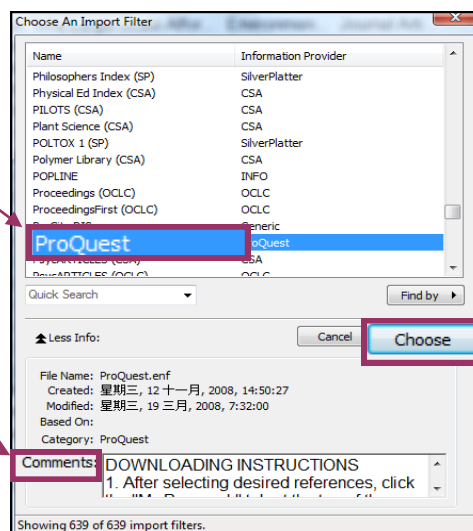
3

Choose the appropriate filter. If ProQuest is not on the list, select **Other Filters**.



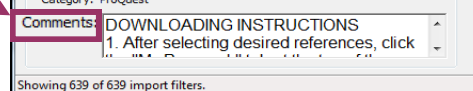
4

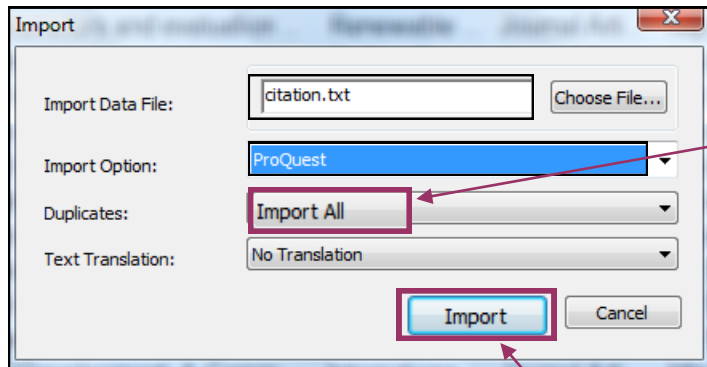
Then, locate **Proquest**



5

Read the **Comments** to find out the downloading instructions for this database. This information is useful for step 2 on page 2.





6

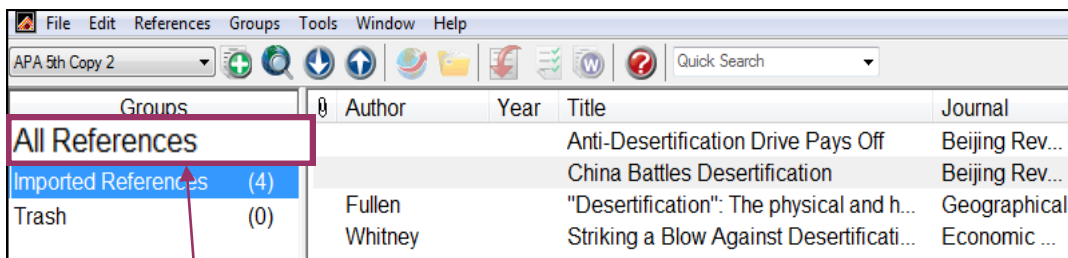
Select **Import All**.
Note: To remove identical records, select **Discard Duplicates**

7

Once all the options have been selected, click on **Import**.

8

The records will be duly imported into the selected Endnote library.



9

Click on **All References** under **Groups** to show all references in your library.

Note: You can also show all references from
Top bar menu > References > Show All References